

ST DENNIS PARISH COUNCIL



Clerk to St. Dennis Parish Council

The Claytawc Centre
Fore St
Dennis
St Austell
PL26 8AF

office Telephone No: **01726 821700**
email: clerk@stdennisparishcouncil.org.uk
Website: www.stdennisparishcouncil.org.uk

2nd September 2021

Dear Councillors,

You are hereby summoned to attend a **Cemetery Committee Meeting** to be held on **Wednesday 15th September 2021 at 7.00pm at St Dennis Methodist Chapel, Carne Hill, St Dennis, PL26 8BB** for transacting the following business.

Yours faithfully

Lynn Clarke

Lynn Clarke
Parish Clerk

Members of the public are most welcome to attend all Council meetings.

AGENDA

1. Apologies

To receive and approve apologies

2. Declarations of Interest

- a) To receive disclosures of Pecuniary Interests.*
- b) To receive disclosure of Non- Registerable Pecuniary Interests.*
- c) To disclose the receipt of hospitality or gifts over the value of £10 and*
- d) To receive written requests for dispensations on items to be discussed at the meeting.*

N.B: *If you become aware during the course of the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

3. Public Participation

Standing Order 3f - Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda Standing order 3g – The designated time will be 15 minutes and no longer than 5 minutes per person. This time may be extended by the discretion of the Chairman.

4. To adopt the minutes for the Cemetery Meeting dated 15th July 2021.
5. Matters arising from the last meeting.
6. To note the reports, from the working party meetings.
7. To discuss the coverage of the rainwater gully.
8. Update on Cemetery Records review.
9. To agree the bench installation policy and application form.
10. To agree the memorial plaque application form.
11. To review the Cemetery Risk Assessment.
12. Update on the Cemetery of the Year Awards.
13. To agree the cost of tree removal to improve the CCTV coverage.
14. To agree the consultation for plot owners within Section C & H regarding kerb edgings and to review the Regulations in line with the responses received.
15. To review the Cemetery Regulations.
16. To review the Cemetery Charge Sheet,
17. To agree the purchase of the updated regulations book Essential Law for Cemetery and crematorium managers, at a cost of £32.44. Approve card to purchase.
18. Update on the fencing off the public footpath.
19. Update from working party about CCTV coverage.
20. Update from working party on possible placement of tree for WI.
21. To review memorial garden ideas.
22. Update on the Cemetery Extension.
23. Any other matters.

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw

24. Confidential items to discuss

Removal of unauthorised kerb edgings.

Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.