

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held in the Clay
Tawc Centre on Tuesday 2nd October 2018 at 7.00pm

Present: Cllr Mrs J Clarke (Chairman), Cllr Snell, Cllr Mrs T Edmunds, Cllr Mrs K Taylor, Cllr Ms S Kelsey, Cllr Bates, Cllr Harwood was co-opted at this beginning of the meeting.

In Attendance: Lynn Clarke Clerk, Lisa Tucker Administrator, Rev Arthur and two members of the public.

128/18 Apologies

Cllr Mr N Edmunds, Cllr Panks apologies approved. Cllr Cotton absent. Cllr Mrs J Clarke informed all Cllrs that Cllr Panks has been granted a sabbatical until Christmas.

129/18 Declarations of Interest

None Declared

130/18 Public Participation (to include Cornwall County Councillors Report)

- a) **Public Participation:** Rev Arthur informed that he has been looking into the ownership of Footpath 26, but the investigation is ongoing. Rev Arthur updated all present on the progress of the memorial parade informing all that he is currently looking for an organiser for the day as the person who has been organising the event in the past has had to stand down due to ill health. The St Dennis Royal British Legion Poppy Appeal Representative informed that they would not be attending the Memorial Parade this year as they have been invited to lay a wreath on behalf of the village at the Cenotaph in London. Cllrs thanked them for his representation and congratulated them on the invitation to represent St Dennis.
- b) A member of the public present expressed their support for the Parish Council investigating options for extra security within the village. Cllr Mrs J Clarke expressed that this was not an ideal situation as residents already contribute towards the Police through the Council Tax, but due to a lack of resources their presence in this area has noticeably declined. With incidents on the rise the Parish Council feel that they must look at alternative options the outcome of which will be a rise in the precept to accommodate this service.
- c) **Cornwall Councillors Report:** Cllr Greenslade was not in attendance, no apologies received before the meeting. For your information at the end of the minutes you will find a copy of Cllr Greenslade's report not received by the office in time for this meeting.

131/18 To adopt the Minutes of the Ordinary Council Meeting held on the 4th September 2018.

Minutes for the 4th September were accepted proposed by Cllr Mrs K Taylor seconded by Cllr Ms S Kelsey. Cllr Mrs T Edmunds, Cllr Bates & Cllr Harwood abstained as not present at the meeting all others in favour.

132/18 To note the minutes of the following meetings and Full Council to adopt the recommendations therein.

Cemetery – Recommendation from the Cemetery committee for potential spend of £1457 and the projects / schemes were accepted.

Playing Field Trust – Recommendation from the Playing Field Trust Committee for the potential spend of £1060 were accepted.

133/18 Matters Arising – Information only.

All matters arising are covered within the agenda

134/18 To Discuss and arrange litter pick dates for next year

Agreed – To hold two litter picks a year the first being on Sat 13th April 2019 the next to be arranged in August 2019 Cllr Ms S Kelsey to help with the organisation for the events.

135/18 To agree the donation for the Poppy Wreaths for 2018.

Resolved – To Donate £120 for 4 x Poppy Wreaths to the Royal British Legion. Proposed by Cllr Mrs J Clarke, seconded by Cllr Mrs K Taylor all in favour.

136/18 Update from the working party regarding the Neighbourhood plan.

Cllr Ms S Kelsey informed of discussions with Natural England regarding the work that they are undertaking, Cllr Ms S Kelsey to liaise with the organisation and invite a representative to attend a Parish Council meeting in January or to arrange a time for a presentation to all Cllrs. Letter ready to send to Cornwall Council to establish the Neighbourhood Plan area.

137/18 To agree the quotations for pressure washing of bus shelters and equipment within the village.

The clerk explained that this had already been decided but due to an accident the company were no longer in a position to carry out the work.

Resolved - To accept the quotation from ECS for this service, proposed by Cllr Snell seconded by Cllr Bates all in favour.

138/18 To agree the amendments to the grant application

Resolved – To accept the amendments in line with General Data Protection Regulation. Proposed by Cllr Mrs T Edmunds seconded by Cllr Snell all in favour.

139/18 To agree the need for an annual Tree report

Discussed and agreed.

Action – Clerk to obtain quotations for an annual tree survey.

140/18 Reports from outside bodies

Cllr Ms S Kelsey & Cllr Mrs J Clarke reported back from the recent Suez Liaison meeting, there has been a recommendation that this meeting should be combined with the Community Network Meeting. This offer has been declined at this point in time. Due to the decline in attendance at these meetings a decision has been taken to hold the meetings quarterly rather than monthly.

141/18 Consultations and surveys received up to time of meeting

None Received

142/18 Highways and Footpaths Matters

- a) Update on footpaths – No new complaints received this month.
- b) Footpath 26 – awaiting reply from the Countryside ranger.
- c) Correspondence received from Highways in response to the letter from the Parish Council about concerns with road repairs reply has been submitted with all the areas that were highlighted to the clerk.
- d) Complaints received last month from members of the public regarding bad parking and speeding through the village and the potential one-way system. Email received and read clerk has emailed maps as requested to Highways & Environment manager still awaiting reply. **Action** – Clerk to chase

143/18 Grant Requests

Clerk informed that all information requested has been received and cheque is in the payment schedule for approval.

144/18 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Email Notification Road closure for the Remembrance parade has been approved. – No action required.

Email received from a resident asking about allotment space – Clerk has replied and informed that this is not a service the Parish Council currently provide and offered advice.

Email received from St Dennis Primary Academy in response to recent issues within the village supporting the consultation by the Parish Council for private security or PCSO funding.

145/18 Financial

- a) To approve September payments to creditors as presented to the table. Payments were accepted. Proposed by Cllr Mrs K Taylor seconded by Cllr Snell all in favour.
- b) The Bank Balances as at 31st August were approved.

CHQ

No:	Name	Cost	Reason
100864	Complete business Solutions	£2.22	Folder
100854	Gould Electronics	£64.80	Radio Hire
DD	BT	£134.21	Telephone Bill
100865	Community News	£250.00	Grant
100855	GM Computers	£42.00	Computer Repairs
DD	Microsoft	£9.48	Software license
DD	South west water	£12.59	water rates cemetery
DD	South west water	£26.66	Water Rates Public Toilets

100856	CSC	£33.58	Toilet rolls
100857	Glen Humphries	£254.28	Footpath Cutting
100857	Glen Humphries	£849.60	Verges & Trelavour Prazey
100075	Glen Humphries	£703.80	Playing field cutting & Clearance
100857	Glen Humphries	£1,036.80	Cemetery cutting
card	ERG	£117.60	Pest Control for wasps' nest
100853	Complete business Solutions	£135.26	stationery
100859	Brewers Dec Centre	£57.25	Paint
card	Petty Cash	£41.94	Float top up
card	ERG	£225.60	Pest Control for wasps' nest
100860	The Crafty Carpenter	£50.00	bench repairs
100861	Earth Anchors	£722.40	Cemetery Notice Board
100862	PKF Littlejohn	£720.00	External Audit Fee
100852	Clay Tawc Ltd	£968.16	Office Rent & Photocopying
100852	Clay Tawc Ltd	£25.00	Room hire (training)
100074	Clay Tawc Ltd	£15.00	Room Hire Playing Field Trust
100863	SeaDog IT	£19.95	Website hosting
100858	Duchy Cemeteries	£65.00	Interment Fee
100858	Duchy Cemeteries	£375.00	Interment Fee
100858	Duchy Cemeteries	£65.00	Interment Fee
DD	Sage	£7.20	Payroll Software
DD	Gmail	£6.60	Secure email
BACS	HMRC	£394.51	Tax & NI
BACS	Wages	£2,539.86	Payroll

TOTAL SPEND FOR August

£9,971.35

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

146/18 Confidential items – Minuted Separately

Contractor Issues – Discussed and to be actioned by the clerk

Data Breach – Discussed actions to be taken forward by the Parish Council

There being no other business to be transacted the Chairman closed the meeting at 8.50pm.

Signed:

DRAFT

For every £100 we receive to fund services, we spend:



helping children and young people get the best start in life they can



caring for adults who need our help



on housing benefit for people on low incomes, helping to prevent homelessness



planning and building new affordable homes for local people, investing in Cornwall's economic growth, major road schemes, schools and buildings



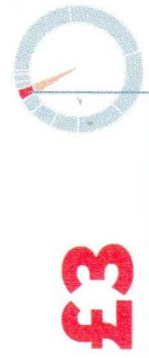
collecting rubbish and recycling, and looking after our countryside, parks and beaches



fixing and maintaining roads, street lighting, and on public transport



running the Council and holding elections



on fire and rescue services, fighting and preventing fires and keeping our communities safer



helping people keep well and stay healthy



on online services to improve customer access and offer different ways for residents to contact us



to run libraries, registration services and maintaining trading standards