

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held in the Clay
Tawc Centre on Tuesday 6th January 2019 at 7.00pm

Present: Cllr Mrs J Clarke (Chairman), Cllr Mrs K Taylor, Cllr Ms S Kelsey, Cllr Harwood, Cllr Mrs P Lodomez

In Attendance: Lynn Clarke Clerk, Lisa Tucker Administrator, Cornwall Cllr Mr F Greenslade.

186/18 Apologies

Cllr Bates, Cllr Cotton, Cllr Mrs T Edmunds, Cllr Mr N Edmunds. Apologies approved.

187/18 The retirement of Cllr Panks

Cllr Mrs J Clarke announced that Cllr Panks has chosen to retire from the Parish Council after 10 years of service.

188/18 Election of Vice Chair to serve until May's Annual Meeting

Deferred until the next full council meeting

199/18 Declarations of Interest

None Declared

Cllr Mrs J Clarke reminded all Cllrs that they must ensure their declarations of interest are up to date and show all interests relating to themselves.

190/18 Public Participation (to include Cornwall County Councillors Report)

a) **Public Participation:**

Cllr Ms S Kelsey enquired where the plans were with the telephone box, the clerk explained that we are waiting on members of the public to come forwards with ideas for future use, Cllr Bates has offered to paint the telephone box, and this is an ongoing process.

Cllr Ms S Kelsey reported that there have been two incidents of graffiti at the bus shelter at Hendra downs that have been covered over. All Cllr's were reminded that incidents such as this need to be photographed and reported to the police office and the police.

- b) **Cornwall Councillors Report:** Cllr Greenslade commented that there seems to have been an improvement with the parking issues in the village since the parking enforcement officers have been in attendance. Recently Cllr Greenslade has received an increase in complaints regarding dog fouling within the village, and there has also been an increase in horse riders using mobile phones whilst riding. The horse-riding issue was discussed with no clear way forward known at this point in time.

Cllr Greenslade also spoke of the recent broadcast of the CERC not producing electricity. Cllr Mrs J Clarke added to this informing all present that Suez hope to have the repairs carried out by the end of February.

191/18 To adopt the Minutes of the Ordinary Council Meeting held on the 4th December 2018.

Minutes for the 4th December were accepted proposed by Cllr Mrs K Taylor seconded by Cllr Ms S Kelsey, all in favour.

192/18 To note the minutes of the following meetings and Full Council to adopt the recommendations therein.

No extra meetings held during December.

193/18 Matters Arising – Information only.

The clerk showed proposed paperwork for the good citizen award to all councillors. The clerk informed that the works to the public toilets have started and due to a recent meeting with the electrician the format for the proposed lighting has changed to a new anti-vandal unit to replace the existing as advised by the contractor.

194/18 Update from the working party regarding the Neighbourhood plan.

Cllr Ms S Kelsey informed that there had been a meeting with a Cornwall Councillor for guidance on how to proceed. Cllr Ms S Kelsey is to arrange a meeting with Imerys to take into consideration the Company's future plans for our area. A meeting with the Cornwall Council Advisor is to be arranged for the 5th February prior to the full council meeting.

195/18 To Discuss and agree involvement in a China Clay Cluster Group.

The Clerk informed of an invitation from St Stephen in Brannel PC to discuss an idea to form a China Clay Cluster Group. This was discussed at length and deferred, the Clerk to obtain further information on the subject for the next meeting.

196/18 To discuss possible actions against dog fouling

Resolved – To launch a campaign against dog fouling in the village, to purchase stickers to highlight the worst affected areas. To involve the school with a competition to produce posters for the campaign awarding a prize to the value of £20 for the competition winner. Proposed by Cllr Mrs J Clarke seconded by Cllr Mrs K Taylor all in favour.

197/18 To discuss the increased in litter since the opening of the new takeaway.

Tabled – to review and monitor for future action if necessary.

198/18 Update on the Boundary Review

The clerk informed that the final recommendations from the Local Government Boundary Commission show that the Parish of St Dennis will be kept in its entirety and linked with St Ender Parish Council.

199/18 To discuss the need for a Community Governance Review

Resolved – St Dennis Parish Council feel that there is not a need for a review at this time. Proposed by Cllr Mrs K Taylor seconded by Cllr Ms S Kelsey all in favour.

200/18 To agree the purchase of a new sign for the Claytawc Building showing office opening hours and office contact details.

Cllr Mrs K Taylor declared an interest in this matter due to an association with the business owner.

Resolved – To purchase the above sign at a cost of £35.00 from Lex Designs proposed by Cllr Mrs J Clarke seconded by Cllr Lodomez Cllr Mrs K Taylor abstained from voting, all others in favour.

178/18 To agree and adopt the terms of reference for the Planning Committee

Resolved – With the addition of the amendments raised to adopt the terms of reference. Proposed by Cllr Mrs K Taylor seconded by Cllr Ms S Kelsey all in favour.

201/18 To adopt the Cornwall Code of Conduct

Resolved – To adopt the Cornwall Code of Conduct. Proposed by Cllr Ms S Kelsey seconded by Cllr Mr Harwood all in favour.

202/18 To agree the costs and attendance at various training run by CALC for the clerk, the administrator and councillors.

Resolved – Two councillors to attend Being a Good Employer training, Administrator to attend Working with Your Council, Clerk to attend Cemetery Management and Exclusive Right of Burial training, Clerk to attend 2 x line managing courses. Proposed by Cllr Mrs J Clarke seconded by Cllr Mr Harwood all in favour.

203/18 Reports from outside bodies

Cllr Ms S Kelsey & Cllr Mrs J Clarke attended the Community Network Panel Meeting where the Council Leadership Team for the Community Network Panel Role was discussed.

204/18 Consultations and surveys received up to time of meeting

None Received

205/18 Highways and Footpaths Matters

- a) Update on footpaths – None
- b) Update on speed monitoring – The clerk informed of the recent results from the speed monitoring carried out by Cormac.

206/18 Grant Requests

Sowenna – Refused as not based within our area

Newquay Surf Lifesaving Club – Refused as not based in our area

207/18 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

CLT CNP representatives Role Summary from Cornwall Council – Circulated to all.

Cornwall ALC Annual Conference – Circulated to all.

208/18 Financial

- a) To approve December payments to creditors as presented to the table.
Payments were accepted. Proposed by Cllr Mrs K Taylor seconded by Cllr Ms S Kelsey all in favour.

CHQ No:	Name	Cost	Reason
100887	Complete business Solutions	£32.78	Ink
DD	EDF	£32.00	Cemetery Electric
100887	Complete business Solutions	£49.28	black bags / parchment paper
100888	Scribe	£416.40	Software Licence
100083	Glenn Humphries	£408.00	Playing Field Grass Cutting
100889	Glenn Humphries	£561.60	Cemetery Grass Cutting
100889	Glenn Humphries	£44.93	Footpath Cutting
100889	Glenn Humphries	£566.40	Verges & Bus Stop Grass Cutting
100890	Geoff Ham	£280.00	Tree Removal Cemetery
100894	Wallgate	£4,021.74	Toilets / engineers/ kits and installation
100891	ClayTawc	£967.94	Rent /refreshments/photocopying
100892	ECS	£400.00	Bus stop pressure washing etc
100893	SeaDog IT	£19.95	Website hosting
DD	Google	£6.60	Secure email
100895	Duchy Cemeteries	£65.00	Interment Fee
BACS	Staff Costs	£2,402.85	Wages
BACS	HMRC	£202.08	Tax & NI
100896	AD Sales Limited	£60.00	Memorial Testing Advert
DD	EDF	£8.00	Toilet Electric
DD	Sage Payroll	£7.20	Software Licence
100897	Central Cleaning	£290.40	Toilet Cleaning
DD	Microsoft	£9.48	Software Licence
100898	Trevithick Supplies	£5.88	Tape
TOTAL SPEND FOR November		£10,858.51	

- b) The Bank Balances as at 31st December were approved. Proposed by Cllr Ms S Kelsey seconded by Cllr Mr B Harwood all in favour.
- c) To approve the transfer of the remaining budget for the running of the Playing field to the Playing Field Trust account excluding wages.
Approved Proposed by Cllr Mrs J Clarke seconded by Cllr Ms S Kelsey all in favour.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

209/18 Confidential items – Minuted Separately

Retirement letter received from Cllr Panks.

There being no other business to be transacted the Chairman closed the meeting at 8.50pm.

Signed:

DRAFT